Canadian Foodgrains Bank
A Christian Response to Hunger

JOB DESCRIPTION

Public Policy Advisor – Climate Change (Term)

Department:	Public Policy	
Responsible to:	Director, Public Policy	
Supervise:	N/A	
Classification:	E	
Status:	Term, 12 months	
Working Conditions:	Sedentary If based in Winnipeg, this position is eligible for hybrid work[1]. If based elsewhere, it will be a remote position.	
Location:	Winnipeg or Ottawa preferred, other locations may be considered	November 2026

Position Summary:

The policy advisor is responsible for implementing all aspects of the Foodgrains Bank's public policy research and advocacy on the impact of climate change on global hunger.

Preferred location Winnipeg or Ottawa. Remote work from another location may be considered.

Periodic domestic and occasional international travel may be required.

Primary Working Relationships:

The policy advisor is a member of the public policy team and is supervised by the director, public policy. This position works collaboratively with staff in the public engagement and international program departments, and connects with other sector organizations and peers.

Roles and Responsibilities:

(Key: A = act; A&I = act & inform; AAC = act after consultation)

1. Policy Work – Manage specific policy portfolios on behalf of the Foodgrains Bank: A&I

- **1.1. Research** – Conduct and monitor research on hunger-related public policies;
- **1.2. Propose Policy Changes** – In collaboration with the director of public policy, develop proposed changes to public policies, along with the supporting rationale and background research;

[1] Foodgrains Bank defines hybrid work as a minimum of 3 days/week in office and 2 days/week from a remote location.

1.3. Policy Briefs – Working with the director of public policy, and in consultation with the Good Soil manager, prepare written public policy briefs and publications for internal and external audiences;

1.4. Influence – Take the leading role in persuading decision-makers to take action necessary for improving hunger-related public policies;

1.5. Networking – Work together with Foodgrains Bank staff, member agencies, other Canadian NGOs, government officials, and international contacts to research, share information about, and influence hunger-related public policies;

1.6. Diplomacy – Represent the Foodgrains Bank and its mission with integrity in local, national, and international settings;

1.7. Coalition work – Lead and/or contribute to coalitions of organizations that work on hunger-related issues.

2. Public Engagement – Support efforts to engage the Canadian public concerning public policy issues: **A**

2.1. Support the efforts of the public engagement team to educate Canadians about public policy issues, including making presentations to various public audiences;

2.2. Collaborate with public engagement staff to involve Canadians in efforts to influence public policy changes.

3. International Program – Collaborate with and support the Foodgrains Bank's international program regarding policy issues: **A&I**

3.1. Seek opportunities for interdepartmental collaboration and learning with the International Program Department;

3.2. Assist in reviewing and following-up on public policy related projects being proposed or undertaken by local partners with Foodgrains Bank funding.

4. **Other Tasks** **AAC**

4.1. Contribute to the broader work of the public policy department as requested.

4.2. Other tasks as assigned by the director of public policy.

Qualifications:

Education:

- Bachelors degree in relevant discipline; Masters degree preferred
- Proven understanding of international development issues, including food security and climate change acquired through a combination of relevant education and work experience.

Experience:

- Previous experience in public policy research and advocacy work
- Experience working with government, non-governmental agencies and churches
- Good knowledge of climate change, food systems, innovative finance and other international development/relief issues

Special Skills

- Strong research, analytic and critical thinking skills
- Strong written and oral communication skills
- Ability to manage complex organizational relationships
- Written and oral English language fluency
- Must identify with and support our Christian identity and mission
- Must align with our corporate values of compassion, equality, generosity, dignity, justice, peace, right to food, and right relationships
- French language skills
- Ability and willingness to travel

Assets:

- Previous international work experience in a relief and development context
- Able to articulate the role of the Christian faith in the international relief and development arena