

Thank you for accepting grain donations on behalf of Canadian Foodgrains Bank



Grain Delivery Ticket Instructions

A delivery ticket must be filled out for every grain donation. Please attach the **yellow copy** of the ticket to the cheque made out to Canadian Foodgrains Bank.

When someone comes in to make a donation, please ask them if this is a **personal donation** or a donation on behalf of a **growing project** (fundraisers for the Foodgrains Bank).

PLEASE NOTE: Some growing projects prefer to have the cheque made out to their growing project—this is acceptable. Follow the same instructions, but instead of making the cheque payable to Canadian Foodgrains Bank, make it payable to the growing project. They will submit a report to the Foodgrains Bank at the end of the year.

If you have any questions, please phone the Foodgrains Bank at 1.800.665.0377 or contact one of our Regional Coordinators. Visit foodgrainsbank.ca/staff for regional contact information.

For **personal donations**, print the donor's name in the box labeled "name to appear on receipt." For **growing project donations**, leave this box blank.

Individuals may wish to allocate their donation to a **growing project**. Check "**yes**" and provide the **name of the growing project**.

Indicate whether or not it is a **growing project donation**.

Indicate any Foodgrains Bank member the donor or growing project would like to **credit their donation to**. This is optional and they can choose more than one.

Print the donor's full mailing address so the Foodgrains Bank can mail them a **tax-deductible receipt**. If it is a growing project donation, please include their mailing address if known.

Fill out all the **commodity information** that applies.

Attach the **yellow copy** of the Grain Delivery Ticket to the cheque payable to Canadian Foodgrains Bank (this helps us process the information). The donor receives the **white copy**.

Canadian Foodgrains Bank
A Christian Response to Hunger
CRA # 118831106 RR0001

DELIVERY TICKET
Foodgrains Bank ID #00-10773547

Date Received (Office Use Only)

COMMODITY INFORMATION (AS APPLICABLE)

Settlement Date

Commodity	Grade	Protein
Net Weight of Grain Donation (MT)		Price (per MT)
Total Value of Donation (Dollar Amount)		Receiving Grain Company
Elevator Receipt Number	Station	

DONOR (PLEASE PRINT)

Name to Appear on Receipt

Contact ID (Office Use Only)

Growing Project Yes No (If Yes Provide Name)

Mailing Address

Postal Code

Phone

Email Address

CREDIT DONATION TO

- ABRA Canada
- Adventist Development & Relief Agency Canada)
- Canadian Baptist Ministries
- Development & Peace—Caritas Canada
- (Catholic Church in Canada)
- Canadian Lutheran World Relief
- The Christian & Missionary Alliance in Canada
- ERDO - Emergency Relief & Development Overseas (Pentecostal Assemblies of Canada)
- Evangelical Missionary Church of Canada
- Mennonite Central Committee Canada
- Nazarene Compassionate Ministries Canada
- Presbyterian World Service & Development
- Primate's World Relief and Development Fund (The Anglican Church of Canada)
- Tearfund Canada (previously World Relief Canada)
- The Salvation Army
- The United Church of Canada
- World Renew (Christian Reformed Church)
- General Account

WHITE COPY is given to the producer
YELLOW COPY is sent to Canadian Foodgrains Bank with the cheque

For more information contact Canadian Foodgrains Bank at 204.944.1993 or toll free at 1.800.665.0377 or visit our website at www.foodgrainsbank.ca